



village montessori
training center

“Everything We Do Is Education!”

Infants and Toddlers

APPLICATION PACKAGE

“Whoever touches the life of the child
touches the most sensitive point of a whole
which has roots in the most distant past
and climbs toward the infinite future.”

Maria Montessori



Dear Applicant,

We would like to thank you for choosing Village Montessori Training Center for your continuing education. Enclosed you will find all the information needed to apply for our training program.

Your application will be processed when the following items are received:

- _____ Completed Application Form
- _____ Copy of your resume.
- _____ Non-refundable application fee of \$100 payable to Village Training Center LLC
- _____ Three letters of references, sent directly to VMTC via post or email
(For applicants whose first language is other than English, proof of TOEFL score of 560 or above is required)
- _____ Florida DCF required background check complete
- _____ Answers to the following questions (hand-written/typed on a separate sheet of paper):
 1. Why do you want to take the training course?
 2. What specific qualifications do you bring to this work?
 3. What is your experience with children? Specify age
 4. How do you intend to use your Montessori training?
 5. How did you hear about VTC?

Please use this check list to make sure you have all required documents together prior to submission of your application.

Sincerely,

Joan Rodriguez Malone
Director

Student Information:

Date of Birth: ____/____/____ Sex: ____ Date of Enrollment: ____/____/____

Full Name (Last, First and Middle): _____

Nickname _____ Email _____

Address: _____ City _____ State _____ Zip _____

Phone: _____ Cell Phone: _____ Country of Citizenship _____

Education:

University/College (Name - Location) Entered - left	Degree/Diploma	Date Awarded
_____	_____	_____
_____	_____	_____
_____	_____	_____

Montessori Training: List in Chronological order

Name of Institution-Location	Affiliation	Diploma Granted	Date Awarded
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

References:

Ask three people for professional references, and have them send their references directly to VMTC.

_____	_____	_____
Name	Position	Email

_____	_____	_____
Name	Position	Email

_____	_____	_____
Name	Position	Email

Emergency Contact:

Name: _____

Address: _____ City _____ State _____ Zip _____

Home Phone: _____ Cell Phone/ Pager: _____

Work Phone: _____ Extension: _____

Village Training Center does not discriminate based on race, color, nationality, or ethnic origin.

In applying for admissions, I understand that I will be expected to attend all class periods on a regular basis and that I will make every effort to complete assignments in a timely fashion, as set forth by the course. The information above is, to the best of my knowledge, correct and complete.

Signature of Applicant

Date

Signature of VMTC Witness

Date

Revised 2011

Referred by: _____

TUITION and FEE SCHEDULE

Application \$100.00

Module 1 Child Development 35 hours:

Module 2 Montessori Philosophy and Pedagogy 35 hours:

Module 2 Environmental Design Infants 20 hours:

Module 3 Environmental Design Toddlers 30 hours:

Module 4 Leadership and Administration 15 hours:

Module 5 Observations 20 hours:

Module 6 Personal Growth and Development 30 hours:

Module 7 Child Family and Community 15 hours:

To receive full certification, in addition to satisfactory completion of all modules, students are required to complete a Practicum requirement of 400 hours of on site supervision in a classroom environment. Practicum should be for a total 15 months starting with the beginning of the school year. Limited spaces are available through Village Montessori Day School.

Payment of fees and Tuition is required prior to the beginning of each module. All Module discount requires pre-payment by Module one payment deadline. Deadline for tuition payment is 10-days prior to the beginning of each module. No refunds after commencement of classes.

Signature of Adult Student

Signature of VMTC Witness